

Supplier journey

SAP Ariba

1. Proximus nodigt u uit!
2. Hoe kunt u uw account registreren?
3. Hoe configureert u uw account?



SAP Ariba Network Standard Account Upgrade TEST MODE

What is your primary business role in your company? **1** Selecting a role will help us provide you with a better experience.
You can change your business role at any time on the My Account page.

- Accounts Receivables
- Business Owner
- Customer Service
- E-Commerce
- Field Services
- Finance
- Information Technology
- Manager
- Marketing
- Order Management
- Sales
- Service Administrator
- Shipping
- Treasury
- Other

2 Continue to the Ariba Network

→ Ga naar supplier.ariba.com – Vul uw login en paswoord in

- 1** 1. Kies de afdeling waar u werkt
- 2** 2. Klik op “Continue to the Ariba Network”

→ Deze stap kan aan het begin of aan het einde van de registratie verschijnen



Hi Sarra,

You could **earn more business opportunities** by updating your company profile information. **SAP Ariba recommends that you complete the following in your company profile:**

- Product and Service Categories
- Ship-to or Service Locations

Would you like to complete these now?

Don't show this to me again

Remind me later

3

Yes, proceed

Product and Service Categories, Ship-to or Service Locations, and Industries

Save **6** **Close**

Product and Service Categories*

Enter the products and services your company provides. Postings made by buyers will be matched to you based on the product and service categories you enter below.

Add -or- **Browse** **4**

Ship-to or Service Locations*

Enter the locations that your company ships to or serves. If you serve limited locations, enter the locations your company serves below. If you have global capabilities, browse

Add -or- **Browse** **5**

Browse Product and Service Categories *Didn't find what you were looking for? Try Search »*

- Agricultural & Fishing Machinery >
- Agricultural & Fishing Services >
- Apparel, Luggage & Personal Care >
- Chemicals >
- Cleaning Supplies >
- Computer Hardware, Software & Telecom >
- Construction & Maintenance Services >
- Construction Materials >
- Clothing >
- Footwear >
- Luggage, Handbags, Packs & Cases >
- Personal Care Products >
- Sewing Supplies & Accessories >
- Business cases >
- Luggage >
- Business cases > ✓
- No Items

My Selections (1)

Business cases (View)

Remove

4. Product and Service Categories: Geef een sleutelwoord in of klik op "browse"
5. Ship-to or Service location: Geef een sleutelwoord in of klik op "browse"
6. Klik altijd op "SAVE"

Cancel **OK**

Company Profile

- Basic (3)
- Business (9)**
- Marketing (3)
- Contacts
- Certifications (1)
- Customer Requested
- Additional Documents

Financial Information

Supplier Legal Form: Corporation **10**

Penalty Information: Sole Proprietorship

Supplier Company Capital: Non-Profit Organization

Discount Information: Partnership

Commercial Identifier: **11**

Tax Information

Tax Classification: (no value)

Taxation Type: (no value)

Tax ID: ⓘ Do not enter dashes

State Tax ID: Do not enter dashes

Regional Tax ID: Do not enter dashes

12 Vat ID:

13 VAT Registered

- My Account
- Link User IDs
- Contact Administrator
- Supplier Enablement ...**
- ANID: AN0000000000000000
- Company Profile** **8**
- Settings
- Logout

Save **14**

SAP Ariba Network Standard Account Upgrade TEST MODE

Network Settings

[Electronic Order Routing](#) [Electronic Invoice Routing](#) [Accelerated Payments](#) [Settlement](#)

* Indicates a required field

EFT/Check Remittances

Address ↑ City

↳ Edit Delete **Create** 4

SZ 1

- ACCOUNT SETTINGS
 - Customer Relationships
 - Users
 - Notifications
 - Application Subscriptions
 - Account Registration
- NETWORK SETTINGS
 - Electronic Order Routing
 - Electronic Invoice Routing
 - Accelerated Payments
 - Remittances** 3
 - Network Notifications
 - Audit Logs

My Account
Link User IDs
Contact Administrator
Supplier Enablement ...
ANID: AN01553746876-T
Company Profile
Settings 2
Logout

Remittance Address **5**

“Remittance Address”: Dit is het adres dat Ariba Network zal weergeven wanneer uw factuur wordt ingediend en voor ons zichtbaar is. Dit is het adres van de ontvanger.

Address 1:*

Address 2:

Address 3:

Address 4:

City:*

State:*

Postal Code:*

Country/Region:*

Contact:

Make this address default

Factoring Service ⓘ

Select

Country/Region:*

Select contact

Make this address default

Factoring Service ⓘ

Enable this check box if this is a factoring service address, used as an account receivable funding source.

Payment Methods

Preferred Payment Method:

ACH

Account Name:

Account #:

Confirm Account #:

Account Type:

ABA: US Bank Only

Confirm ABA: US Bank Only

Bank Name:

Branch Name:

WIRE TRANSFER

Beneficiary Bank

Account Name:

Account #:

Confirm Account #:

Account Type:

SWIFT Code

Confirm SWIFT Code:

IBAN:

Bank Name:

Branch Name:

Address 1:

Address 2:

Postal Code:

City:

State:

Country/Region:

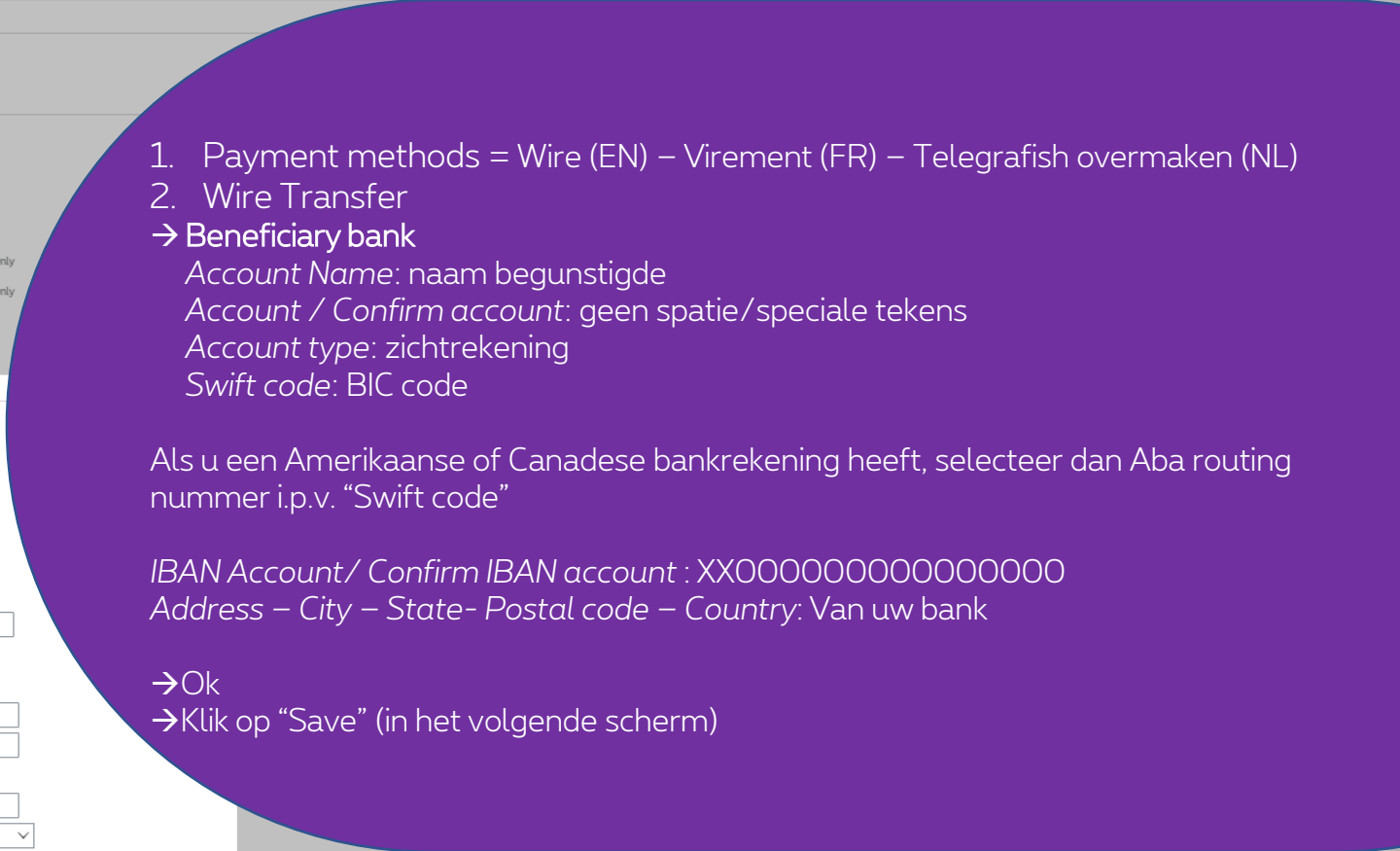
Bank Phone:

Country/Region:

Bank Phone:

Credit Card

Accept credit card: Yes No



1. Payment methods = Wire (EN) – Virement (FR) – Telegrafish overmaken (NL)

2. Wire Transfer

→ Beneficiary bank

Account Name: naam begunstigde

Account / Confirm account: geen spatie/speciale tekens

Account type: zichtrekening

Swift code: BIC code

Als u een Amerikaanse of Canadese bankrekening heeft, selecteer dan ABA routing nummer i.p.v. “Swift code”

IBAN Account/ Confirm IBAN account : XX0000000000000000

Address – City – State- Postal code – Country: Van uw bank

→Ok

→Klik op “Save” (in het volgende scherm)

Thank You

More info?

www.proximus.com/suppliers/ariba

proximus